

Payment reminder

105016 005927

901

Please use this reference if you write or call.
It will help to avoid delay.

CLOUDSOFT LTD
2ND FLOOR
40D GLEDSTANES ROAD
BARONS COURT
LONDON
W14 9HU

Accounts Office reference
073 PK 00148300 1013

Your reference

Issued by
Accounts Office Shipley
BRADFORD
BD98 1YY

Phone
0845 366 7816

Date
10 MAY 2010

Income Tax year 2009/10

Income Tax PAYE and National Insurance Contributions

The amount shown opposite is due for payment. Your agent has been asked to arrange settlement but the amount has not been paid.

It is your responsibility as the employer to pay the amount now due.

Unless the matter has been dealt with in the last few days please pay the amount owing without further delay.

You will find information on how to pay on the back of the form.

| | |
|--|----------------|
| Income Tax | 1104.00 |
| National Insurance | 1495.83 |
| National Insurance CL1A | 0.00 |
| Surcharge | 0.00 |
| Student Loan Deductions | 0.00 |
| Amounts received from HM Revenue & Customs (to pay statutory payments/Tax refund) | 0.00 |
| Tax Credit funding from HM Revenue & Customs | 0.00 |
| Tax Credits paid | 0.00 |
| Interest to date | 2.51 |
| Total due | 2602.34 |
| Less payments already made | 1138.83 |
| Less Discounts | 0.00 |
| Amount now due | 1463.51 |

We charge interest daily on amounts paid late. If any further interest is payable it will be collected separately after the amount due has been paid.

DN7

▼ If you need to use the payslip, please detach here ▼

HMRC 09/08

Alliance & Leicester *Trans cash*
COMMERCIAL BANK
Bootle Merseyside GIR 0AA

Payslip

 **HM Revenue
& Customs**

bank giro credit



158

Reference

073 PK 00148300 1013

Credit account number

157 8049

Amount due
(no fee payable at PO counter)

£ 1463.51

CHEQUE ACCEPTABLE

For official use

CLOUDSOFT LTD

Cashier's stamp and initials

Signature

Date

NATWEST BANK PLC
HEAD OFFICE COLLECTION A/C
HM REVENUE & CUSTOMS

CASH
CHEQUE

£

57-80-49

DN7

HMRC 04/09

Please do not fold this payslip or write or mark below this line

Paying HMRC

Please ensure your payment reaches us by the due date.

We recommend the payment methods shown at 1 – 5 below. These are the most secure and efficient

1. Direct Debit



To set up a Direct Debit payment go to www.hmrc.gov.uk and select the appropriate service (for example Self Assessment) from the **do it online** menu.

Login on the **Welcome to Online Services** page and select **Direct Debit payment** from the **Main menu**.

If you are a new user you will first have to register and enrol for the appropriate service.

2. Direct Payment



Using the Internet or phone, provide your bank or building society with the following information to make a Direct Payment:

- payment amount
- sort code 08-32-10
- account name 'HMRC'
- account number 12001020
- your reference as shown on the payslip.

3. BillPay



You can pay by Debit or Credit Card over the Internet. Go to www.billpayment.co.uk/hmrc and follow the guidance.

4. Your Bank



If your bank offers this service, take the payslip and payment to any branch of your bank. Any cheque must be drawn on your bank, and made payable to 'HM REVENUE & CUSTOMS ONLY'.

Other banks may refuse to accept payment.

5. Post Office



Take this form with your payment to any participating Post Office.

If paying by cheque, make your cheque payable to 'POST OFFICE LTD'.

The Post Office also accept payment by Debit Card.

6. Post



If you use this method:

- make your cheque payable to 'HM REVENUE & CUSTOMS ONLY'
- include your payslip reference after 'HM REVENUE & CUSTOMS ONLY'
- send the payslip and your cheque, both unfolded, to the Accounts Office (in the return envelope, if provided). A stamp for the correct postage is required.

If you do not have a return envelope, please send your cheque to:

HM Revenue & Customs Accounts Office
BRADFORD BD98 1YY

Further payment information

You can find further payment information online.

Go to www.hmrc.gov.uk and under **quick links** select **Paying HMRC**

Or you can phone us on

- 0845 366 7816

Please do not write or mark below this perforation