

h & f Direct



**LONDON BOROUGH OF
HAMMERSMITH & FULHAM**

PO BOX 1453
London W6 9UU

WEB www.lbhf.gov.uk
EMAIL localtaxation@lbhf.gov.uk
TEL 020 8753 6681
FAX 020 8753 1578

Date of issue 07.09.2012

MR PAUL EDWARD LISEWSKI
FLAT 2ND FLOOR
40 GLEDSTANES ROAD
WEST KENSINGTON
LONDON
W14 9HU

Property address

Dear MR PAUL EDWARD LISEWSKI

Re Council Tax account ref 63946236

Unpaid Council Tax Direct Debit Notification

Your direct debit payment of £99.00 paid on the 01.09.2012 has been returned by your bank.
Please pay the amount unpaid immediately by one of the methods detailed below:

BY DEBIT OR CREDIT CARD (24-hours a day, 7 days a week) - go to www.lbhf.gov.uk, telephone 020 8753 6681 or 020 8753 1930

SEND A CHEQUE to the above address (quoting your 8 digit account reference, name and address on the back)

PAY IN PERSON AT OUR CASHIERS OFFICE on the 1st floor of Hammersmith Town Hall Extension, King Street, W6 (Mon to Fri 9.00am - 5.00pm)

If you do not pay the unpaid amount by one of the above methods, it will be taken with your next direct debit instalment. The reason your payment has been recalled could be: 'insufficient funds' (it is your responsibility to ensure funds are available), 'cancellation', 'incorrect bank details' or 'no instruction'. If two payments are recalled your direct debit facility will be withdrawn, and you will receive an adjustment notice asking you to pay by cash instalments.

The bank details we hold on this account are as follows:

Bank account ref 61284878

Bank sort code 401922

Bank account name MR P LISEWSKI

If your bank details shown above are incorrect or have changed recently and you wish to continue paying by direct debit please telephone 020 8753 6681 and quote the new details.

Our records show you are liable for the council tax at this property; if you have left or are planning to leave the property, please ensure that you let us know on 020 8753 6681, so that your billing details are amended.

Yours sincerely
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