

Statement Number 019

Sheet 1 of 1

Tax Reference PX 21 26 19 D

Statement Date 05 December 2011

76200 8010302GL90376  
060167:00035591:001

073

MR P E LISEWSKI  
2ND FLOOR  
40D GLEDSTANES ROAD  
BARONS COURT  
W14 9HU

Issued by:  
HM Revenue & Customs  
SELF ASSESSMENT  
PO BOX 1000  
NEWCASTLE UPON TYNE  
NE98 1WY

Telephone 0845 900 0444 for general enquiries  
Telephone 0845 3667816 for all payment queries

Date	Description	Tax Due	Credits	Balance
	Brought forward from previous statement			1.00
22 Jul 11	Payment – thank you		1.00	0.00
31 Jan 12	Balancing payment due for year 10/11	5529.02		0.00
31 Jan 12	1st payment on account due for year 11/12	2764.51		0.00
	<b>Amount to pay</b>			<b>8293.53</b>


**Amount due by 31 Jan 12 8293.53**

Please make sure that your payment reaches us by the date it becomes due. You will be charged interest if you pay late.

*paid 27/1/2012.*

▼ Please detach payslip here when making payment direct to the Accounts Office or by Girobank ▼

**Alliance & Leicester** *Trans cash*  
COMMERCIAL BANK  
Bootle Merseyside GIR 0AA

**Payslip**
 **HM Revenue  
& Customs**
**bank giro credit**

158

Reference

3047541926K

Credit account number

157 8049

Amount due  
(no fee payable at PO counter)

**£ 8293.53**

CHEQUE ACCEPTABLE

For official use

MR P E LISEWSKI

*Cashier's stamp and initials*

Signature

Date

**NATWEST BANK PLC**  
HEAD OFFICE COLLECTION A/C  
**HM REVENUE & CUSTOMS**

CASH

CHEQUE

**£**

57-80-49

SA300 Shipley

HMRC 10/10

Please do not fold this payslip or write or mark below this line

3047541926K &amp;7241578049 000000000 74 X

## About your statement

This statement gives details of:

- all transactions since your previous statement
- any balance now payable, and
- any amount shortly becoming due for payment.

If you have a tax adviser we suggest you show it to them.

If you have made a payment in the last few days this will appear on your next statement. If you have sent us your tax return but we have not yet processed it, your next statement will show any changes.

### Payments on account

Your payments on account for this year are based on your tax bill for the previous year and must be paid before the final filing date for this year's tax return. If your payments on account are less than your final bill for the year, a balancing payment will be shown.

### Interest

Interest will be charged on late payments.

Go to [www.hmrc.gov.uk/rates/interest.htm](http://www.hmrc.gov.uk/rates/interest.htm) for details of our interest rates.

### Surcharges

A 5% surcharge can be applied to any balancing payment that is not paid 28 days after it is due. An additional 5% surcharge can be applied to any balancing payment that remains unpaid more than six months after it is due.

### Direct Debit payment

If you have set up a Direct Debit this statement gives you the opportunity to check that it's for the correct amount.

The statement shows what we have collected up to the 'statement date'. To find out what to pay, reduce the payslip amount by the amount of any Direct Debits we will collect between the statement date and the due date.

Where you have a balance to pay we recommend you set up a Direct Debit for this amount.

## Self Assessment Online

To use Self Assessment Online, please go to [www.hmrc.gov.uk/online](http://www.hmrc.gov.uk/online) and follow the on-screen instructions.

The wide range of services you can access includes:

- viewing the latest issued copy of your statement, as well as any statements issued to you in the last three years
- viewing payments/credits and how these have been allocated
- viewing liabilities by tax year including interest, penalties and surcharges
- paying by Direct Debit online
- requesting repayments where an account is in credit
- claiming to reduce payments on account
- viewing and changing address and contact details.

## Repayments

Because we carry out security checks on repayments before they are released, your repayment may be made after the date shown on your statement.

Where an amount is shortly becoming due we will set any amount overpaid against this first before repaying any balance. Please contact us if you would prefer all of the amount overpaid to be repaid.







## How to contact us

- To claim a repayment please call the general enquiry number shown overleaf.
- For general advice please call our Self Assessment Helpline on **0845 9000 444**. For our opening hours go to [www.hmrc.gov.uk](http://www.hmrc.gov.uk) or phone us.

## Paying HMRC

Please ensure your payment reaches us by the due date.

**We recommend the payment methods shown at 1 - 5 below. These are the most secure and efficient.**

 1. Direct Debit	To set up a Direct Debit payment go to <a href="http://www.online.hmrc.gov.uk/online">www.online.hmrc.gov.uk/online</a> . Login and select <i>Direct Debit payment</i> from the <i>Main menu</i> . If you are a new user you will first have to register and enrol for the appropriate service.	 5. Post Office	Take this form with your payment to any participating Post Office. If paying by cheque, make your cheque payable to 'POST OFFICE LTD'. The Post Office also accept payment by Debit Card.
 2. Direct Payment	Using the Internet or phone, provide your bank or building society with the following information to make a Direct Payment: <ul style="list-style-type: none"><li>• payment amount</li><li>• sort code 08-32-10</li><li>• account name 'HMRC' and account number 12001020</li><li>• your reference as shown on the payslip.</li></ul>	 6. Post	If you use this method: <ul style="list-style-type: none"><li>• make your cheque payable to 'HM REVENUE &amp; CUSTOMS ONLY'</li><li>• include your payslip reference after 'HM REVENUE &amp; CUSTOMS ONLY'</li><li>• send the payslip and your cheque, both unfolded, to HMRC in the return envelope, if provided. A stamp for the correct postage is required.</li></ul> If you do not have a return envelope, please send your cheque to: HMRC BRADFORD BD98 1YY
 3. BillPay	You can pay by Debit Card or Credit Card over the Internet. Go to <a href="http://www.santanderbillpayment.co.uk/hmrc">www.santanderbillpayment.co.uk/hmrc</a> and follow the guidance.		
 4. Your bank	If your bank offers this service, take the payslip and payment to any branch of your bank. Any cheque must be drawn on your bank, and made payable to 'HM REVENUE & CUSTOMS ONLY'. Other banks may refuse to accept payment.	You can find <b>further payment information</b> online. Go to <a href="http://www.hmrc.gov.uk">www.hmrc.gov.uk</a> and under <i>Quick links</i> select <i>Paying HMRC</i> . Or you can phone us on: <ul style="list-style-type: none"><li>• 0845 366 7816 about how to pay</li><li>• 0845 366 1204 if you cannot pay on time</li></ul>	