



Central Process Unit, PO Box 273, Blackburn, BB1 2XA

### CONDITIONAL OFFER OF FIXED PENALTY

Paul LISEWSKI 40 Gledstanes Road London W14 9HU

Date: 02

02/08/2012

Legacy No. (if applicable):

C20021011

Pentip No:

0043000037747312

Dear Sir/Madam

You were the driver of motor vehicle DN10VNU at the time of the alleged offence | Excess Speed - 30mph Restricted Road contrary to S81(1)RTRA 84 Sch 2 RTOA 88 at A583 Preston New Road, nr Kentmere Dr (30mph), Blackpool (Mobile), United Kingdom on 02/06/2012 at 16:31 hrs.

The following options are now available, please choose one option only:

#### (1) Attend a course as part of the National Speed Awareness Scheme:

Lancashire Constabulary is committed to reducing the number of people killed and seriously injured on our roads and participates in the National Driver Offender Retraining Scheme.

You have <u>28 days</u> from the date of service of this notice to apply for the course which is an alternative to prosecution so you will not be fined for this offence and no penalty points will be applied to your licence if the course is completed.

A course application form is enclosed and course fees for Lancashire Constabulary's service provider are included on the accompanying information sheet. For Speed Awareness or RIDE courses you can also apply online at www.lancashire.gov.uk/roadsafety/drivertraining

OR

### (2) Accept the Conditional Offer

3

This Conditional Offer acceptance slip

You have <u>28 days</u> from the date of service of this notice to comply with the Conditional Offer and should forward your driving licence and £60 payment (made payable to 'HMCTS') to HMCTS NW REGIONAL FPO, PO BOX 399, MANCHESTER, M60 1FP; your licence will be endorsed with 3 penalty points and the matter will be concluded.

If accepting the Conditional Offer: Read Section 1 overleaf if you have a licence issued by the DVLA Swansea or; Read Section 2 overleaf and enclose with your payment if applicable.

You may also request a court hearing in writing to Central Process Unit, PO Box 273, Blackburn, BB1 2XA, however we suggest you seek legal advice before taking this course of action.

IF YOU DO NOT CHOOSE EITHER OF THE ABOVE OPTIONS WITHIN THE 28 DAY PERIOD WE WILL INSTIGATE LEGAL PROCEEDINGS; YOUR CASE WILL BE PASSED TO THE MAGISTRATES' COURT AND YOU WILL RECEIVE A SUMMONS.

### PLEASE SEE OUR FREQUENTLY ASKED QUESTIONS SHEET FOR MORE INFORMATION

On behalf of the Chief Constable, Lancashire Constabulary

#### CONDITIONAL OFFER ACCEPTANCE - PLEASE COMPLETE BOTH FRONT AND REVERSE - Please complete this tear off slip and return it to HMCTS NW REGIONAL FPO, PO BOX 399, MANCHESTER, M60 1FP - Ensure you have read either Section 1 or read and completed Section 2 overleaf and enclosed the required documentation. - If you are paying by debit/credit card please complete all sections on the reverse of this slip. Postcode: Name: ...... Address: ...... I enclose the following: Your documents will be returned to My paper counterpart and photo card (both MUST be enclosed) OR 1a the address on your driving licence - if you want them to be returned to My paper driving licence (if an 'old' style licence) OR 1b an alternative address you must enclose a self addressed envelope Section 2 - with B or C completed (for non UK driving licences) AND 1c for this purpose My payment, or credit/debit card payment authorisation overleaf AND 2

Ref No: C20021011

0043000037747312

# SECTION 1: I HOLD A UK LICENCE ISSUED BY THE DVLA, SWANSEA.

You must forward both parts of your licence (counterpart **and** photo card where applicable). If you are unable to locate either section please see our FAQ page for advice on what to do next.

The issue numbers on your counterpart and photo card must match, if they do not match your licence will be returned and if you are unable to provide the correct documentation you must apply for a new licence from the DVLA; please see our FAQ page for further advice.

Photocopies of your licence are NOT acceptable.

I authorise you to debit my account with the amount of £60.00

Valid From:

Daytime telephone

number:

Expiry Date:

(16 / 19 digit number depending on type of card)

Card Number:

Issue Number:

Signature:

- Payment MUST be enclosed with your licence, along with the acceptance slip.
- If you are paying by cheque or postal order please make these payable to 'HMCTS'.
- Post dated cheques will NOT be accepted.
- Part, incorrect or late payments will **NOT** be accepted and will be returned.

SECTION 2: I HAVE A LICENCE THAT WAS NOT ISSUED BY DVLA, SWANSEA (NON UK).
A. If you are in possession of a UK counterpart licence to accompany an EU photo card please enclose both parts of this licence and forward together with your payment to HMCTS at the address shown on the acceptance slip.
B. If you have already been assigned a UK driving licence number but have not been issued a counterpart licence yet, please provide your number below:
UK licence number
C. If you do not possess either of the above you should complete the details of your non UK driving licence below:
Country of Issue.
Driving Licence Number
Upon receipt of your details you will be assigned a UK driving licence number by the DVLA. You will receive further details of when you should use this number from the DVLA in the post in due course.
Payment MUST be enclosed with your licence details, along with the acceptance slip.
<ul> <li>If you are paying by cheque or postal order please make these payable to 'HMCTS'.</li> </ul>
<ul> <li>Post dated cheques will NOT be accepted.</li> <li>Part, incorrect or late payments will NOT be accepted and will be returned to you.</li> </ul>
Fait, incorrect of fate payments will NOT be accepted and will be returned to you.
Conditional Offer Acceptance Slip C20021011 0043000037747312
Cheques / Postal Orders must be made payable to 'HMCTS' with your name, address and reference number on the reverse.
I wish to pay by Visa / Delta / MasterCard / Maestro / Solo / Electron - Please circle the relevant card type

**National Speed Awareness Scheme** 

Offer Date: 02/08/2012 Course Date: For Office Use Only Legacy No (if applicable): Offence Date: Pentip No: C20021011 0043000037747312 02/06/2012 TO BE COMPLETED BY ALL CLIENTS - IN BLOCK CAPITALS SECTION A Mr/Mrs/Miss/Ms: Paul LISEWSKI **FULL NAME** 40 Gledstanes Road, London, W14 9HU, United Kingdom **ADDRESS** (amend if incorrect) Work: Mobile: Home: **TEL NO** Email address: TO BE COMPLETED BY ALL CLIENTS (Please tick as appropriate) **SECTION B** LICENCE NO: LISEW607047PE9BX Date of Birth ....... PLEASE DO NOT SEND YOUR DRIVING ☐ UK Issued Licence (Issued by DVLA Swansea) LICENCE WITH THIS **FORM** Other UK or EU Licence - Place of Issue..... \*\*Other Licence - Place of Issue...... \*\*NB: Please state when you first became resident in the UK ..... (Your driving licence will not nermally be valid if you have been resident in the UK for more than 12 months) Provisional car **W** Full ☐ Automatic only Manual Car ☐ Automatic Car ☐ Motorcycle I NORMALLY DRIVE: TO BE COMPLETED BY THOSE WITH DISABILITIES OR SPECIFIC NEEDS SECTION C I consider myself to be a disabled person (Please advise if any of the requirements listed below apply to you so we can make sure you can take part in the training) I need/would like my carer/support worker in attendance with me on the course I normally drive a specially adapted vehicle (please list adaptations below) I am a wheelchair user ☐ I have a blue badge/disabled parking pass Please specify any other requirements in Section E overleaf **COMMUNICATION NEEDS SECTION D** ☐ I have difficulties with reading, writing or language. My first language is \_\_\_ ☐ I will be bringing an interpreter who is over 18 years of age with me to the course (If you do not understand English and do not bring an interpreter with you, you will not be able to complete the course) □ I am hard of hearing

SECTION E Please give any additional information which you consider may be helpful and enclose a separate letter if necessary:
ESCRIDIA A. TO BE COMPLETED BY ALL CLICKES - N BLOCK CAPITALS
COURSE DATE/TIME PREFERENCES:- Please indicate below preferred days or times for your course; although we cannot guarantee any specific date we will do our best to accommodate you. Please list alternatives in case your preferred day/time is not available. (Please refer to <a href="https://dors.police.uk">https://dors.police.uk</a> for availability).
NON AVAILABILITY: Diagra indicate helps, any detect within the next 2 months you are NOT excitable to allow
NON AVAILABILITY:- Please indicate below any dates within the next 3 months you are NOT available to attend a course, e.g. holidays, hospital appointments, religious festivals, weekends or weekdays; although we will try to offe you a course that avoids these days/dates we cannot guarantee to offer any specific date.
SECTION E
SECTION F  I am willing to attend a course as part of the National Speed Awareness Scheme and confirm I have not previously attended the same course during the last 3 years and enclose the appropriate fee*.
Signed: Date: 9/8/2012.
* LCC Road and Transport Safety Group reserve the right to refuse any application if it is not possible to offer you a course for any reason; if refused you will receive a full refund but no further payment. A copy of our terms and conditions that explain our refund policy will be enclosed with the booking confirmation for postal applications and online bookings a copy can be sent via email; the document is available to view at: <a href="https://lccsecure.lancashire.gov.uk/online/services/roadsafety/courses/downloads/TermsAndConditions.pdf">https://lccsecure.lancashire.gov.uk/online/services/roadsafety/courses/downloads/TermsAndConditions.pdf</a>
PAYMENT DETAILS: PAYMENT MUST BE MADE WITH THIS APPLICATION FORM; IT IS NOT POSSIBLE FOR PAYMENT TO BE MADE ON THE DAY OF THE COURSE
I enclose a cheque/postal order payable to Lancashire County Council for £70 if NSAC, D4C & WDU or £95 for RIDE (please refer to diversionary course information sheet)  (post dated cheques are unacceptable)
Cash payments for the <b>exact</b> amount will only be accepted in person at County Hall – Pitt Street Reception - please bring this form with you.
For Speed Awareness and RIDE courses you can pay by Debit/Credit card when you book online at <a href="https://www.lancashire.gov.uk/roadsafety/drivertraining">www.lancashire.gov.uk/roadsafety/drivertraining</a>
If you have not received confirmation of your course date within 3 weeks of returning your form to Lancashire County Council, please telephone (01772) 534487
Form to be returned to: National Speed Awareness Scheme, Road and Transport Safety, Lancashire County Council, PO Box 100, County Hall, PRESTON, PR1 0LD.

PLEASE DO NOT SEND YOUR DRIVING LICENCE WITH THIS FORM

Applications in person should be brought to Pitt Street Reception, County Hall, PRESTON (please note this is not the address of the training venue; please refer to your joining instructions for course details).

# FREQUENTLY ASKED QUESTIONS - DIVERSIONARY COURSES

# Q. What is the criterion for being offered a diversionary course by Lancashire Constabulary?

There are a number of conditions which must be satisfied and these are noted below:

- You must not have completed a similar course for a previous offence which occurred within 3 years of this offence.
- You must book your course within 28 days following receipt of an offer by Lancashire Constabulary.
- For safety camera offences you must have admitted to being the driver within 4 months of the alleged offence.
- For all motorists, you must attend and successfully complete the course within 5 months of the date of your offence.

Please note Lancashire Constabulary retain the right to withdraw a course offer at any time up to the point that you have successfully completed the course. Please also bear in mind that if you book a course close to your 5 month deadline and do not attend, it will **not** be possible to rearrange another course.

# Q. Will I be required to produce a full valid driving licence on the day of the course?

The Service Provider will need to confirm your identity on the day of the course and a photo card driving licence is one of the easiest ways to do this; for the Driving 4 Change (D4C) course, a full driving licence including counterpart is required as your entitlement to drive must be checked.

# Q. What are the thresholds for being offered a Speed Awareness Course?

Speed Limit	Speed Awareness Threshold	Speed Limit	Speed Awareness Threshold
30 mph	Up to and including 42 mph	60 mph	Up to and including 75 mph
40 mph	Up to and including 53 mph 70 mph		Up to and including 86 mph
50 mph	Up to and including 64 mph		

### Q. How do I book a course?

Only if you are eligible for a course will the required paperwork be enclosed and this explains what you need to do next. Please note if you choose to book a course Lancashire Constabulary will be notified by your course provider and there is no need to notify us separately.

# Q. I have applied for a course; do I still need to send my licence and £60 fine to you?

No. You only pay the course provider the relevant course fee; however, if you fail to complete the course the matter will be referred back to the Police.

### Q. I want to attend a course in Lancashire - what do I do next?

#### On Line Application

If you have been offered Speed Awareness or RIDE you can book your course online – please visit the website below where you can search available dates, book and pay for your course:

### www.lancashire.gov.uk/roadsafety/drivertraining

This service allows you to choose a date which suits you best. Please note you must complete the course within 5 months of the date of your offence and you will therefore only be able to view courses up to this date.

If you require assistance using the website please contact the LCC Road & Transport Safety Group on 01772 534487.

#### 2. Postal Application

For "What's Driving Us" and "Driving 4 Change" you **must** apply'by completing the enclosed application form and returning it to the address on the application form together with your course fee (made payable to 'Lancashire County Council'). At this time there is no facility to book online for either of these 2 courses however you can access the dates and times of the courses by visiting https://dors.police.uk

Although you can complete an online application for Speed Awareness and RIDE you may also complete the enclosed form if you would rather make a postal application.

Remember your postal application must be received by the Service Provider within 28 days of service of this letter.

IMPORTANT: If you do not receive confirmation of a course date within 3 weeks of submitting a postal application please contact LCC Road & Transport Safety Group on (01772) 534487. Failure to do so may jeopardise your chance of being offered a course.

# Q. I have the opportunity to complete a diversionary course but do not live in Lancashire, what alternative do I have?

If you want to attend a course closer to home **do not** complete the paper application form but using the enclosed Service Provider information sheet contact the appropriate provider directly; please note that course availability and fees vary.

You may also visit the website <a href="https://dors.police.uk">https://dors.police.uk</a> for further details on all of the available locations and to view course dates.

# Q. Do I need to inform Lancashire Constabulary once I have completed my course?

No - on successful completion the force will be notified automatically and no further action will be taken regarding the offence.

#### FREQUENTLY ASKED QUESTIONS - CONDITIONAL OFFER OF FIXED PENALTY

#### Q. I can't find my driving licence (and/or counterpart), what do I do now?

- You must submit both parts of your licence to comply with the conditional offer of a fixed penalty. If you have lost or misplaced either part you should apply for a new licence immediately; you can apply online at <a href="http://www.direct.gov.uk">http://www.direct.gov.uk</a> by clicking on the 'motoring' link or by obtaining a D1 form from a Post Office.
- You have 28 days from the date of service of the conditional offer to accept the fixed penalty, any delay in applying for a new licence may jeopardise your opportunity to resolve the matter via the conditional offer and you may be referred to Court instead.
- \* If you have not received a new licence from DVLA within 14 days of submitting a request you should contact them immediately \*

#### Q. Can I bring my licence and payment to you in person?

No. Lancashire Constabulary's Central Process Unit is not a publicly accessible building. If you are worried about your documents being lost in transit you should consider sending them by recorded delivery.

#### Q. Can I pay the Conditional Offer by instalments?

No. Your payment must be for the full fixed penalty amount of £60; unfortunately there is no facility for paying by instalments.

Please note, underpayments will not be accepted and overpayments will lead to a delay in processing your fixed penalty acceptance which risks the matter being referred to the Magistrates' Court.

### Q. Can I have a higher fine and no penalty points?

No. If you receive a fixed penalty the fine is set by the government and is not negotiable; the current penalty is £60 and 3 points.

### Q. What happens if I want the Magistrates' Court to decide my fine?

If you are guilty of the offence the Magistrates' Court will consider your financial circumstances and that of the offence to determine the penalty amount you will be ordered to pay if convicted. For example, for a guilty plea entered at the first hearing the fine for a speeding effence will typically be £60, plus £50 prosecution costs and a £15 Victim Surcharge. If you are frond guilty in preserve absence (where no plea is provided at the first hearing) the fine may increase and prosecution costs will rise to £85 plus the Victim Surcharge. If your case proceeds to trial and you are found guilty, the fine and costs may be considerably higher.

#### Q. I already have points on my licence, what will happen to me next?

- If you have 9 or more penalty points on your licence within the last 3 years you may be liable for disqualification and the matter may be referred to the Magistrates' Court but you should still submit your payment and licence for consideration.
- If you have less than 9 penalty points within the last 3 years then HMCTS will be able to accept your licence and endorse it with 3 more points. It is your responsibility to ensure your employer and insurer is informed of any points where necessary.

### Q. I'm a new driver, will I lose my licence?

If you reach 6 or more penalty points within 2 years of passing your test the DVLA will automatically revoke your licence on being notified by the Fixed Penalty Office (HMCTS). In these circumstances HMCTS have a legal obligation to forward your licence to the DVLA in Swansea, if they make the decision to revoke your licence you will have to obtain a provisional licence and drive as a learner until you have retaken both the theory and practical tests to regain your full driving licence.

#### Q. I have a query that isn't covered above.

You can contact the Central Process Unit on 0845 146 3030 (10am - 2pm, Mon - Fri) and a member of staff will assist.

### **DIVERSIONARY COURSES**

# OFFERED BY LANCASHIRE CONSTABULARY AS AN ALTERNATIVE TO PROSECUTION

# National Speed Awareness Course (NSAC)

This course was introduced to give motorists who drive in excess of the speed limit <u>within agreed thresholds</u> the opportunity to attend a workshop and is offered to motorists as an alternative to the fixed penalty of 3 points and £60 fine. Lancashire Constabulary's appointed Service Provider, Lancashire County Council, deliver NSAC on behalf of the force and this is currently a 4 hour interactive classroom based driver education package costing £70. The course covers why people speed, what difference speed makes, what could happen if you speed, how to recognise the speed limit, hazard perception and defensive driving strategies.

### What's Driving Us? (WDU)

This national course is offered to motorists committing one of a variety of minor motoring offences (including using mobile phones while driving, not in position to have proper control of vehicle and going through red traffic lights). This course is targeted at those whose attitudes rather than skills mean they represent a danger to themselves and other road users because of the risks they take. Lancashire County Council deliver WDU which is a classroom based session lasting 3½ hours and costing £70. The course aim is to produce safer and more responsible attitudes towards driving and to increase motivation to drive with consideration for other road users.

### Driving 4 Change (D4C)

This national course is offered to motorists committing one of a variety of minor motoring offences (including failing to comply with a no entry or stop sign, driving on the hard shoulder of a motorway and overtaking or stopping within a pedestrian crossing) but is designed for those who demonstrate carelessness or under performance in their driving ability. Lancashire County Council deliver D4C which is a practical on-road session delivered by suitably qualified Approved Driving Instructors on a 2-1 ratio using dual controlled vehicles; the course lasts 2½ hours and costs £70. The aim of the course is to raise an individuals' awareness of their driving skills deficits, increase understanding of what constitutes safer driving behaviour and improve driving skills.

# Rider Intervention Developing Experience (RIDE)

RIDE was introduced for those who ride motorcycles in a careless or inconsiderate manner or whose riding behaviour is considered to be anti-social. Lancashire County Council deliver this course which is an interactive classroom session lasting 7 hours and costing £95. This course is designed as an intervention for those motorcyclists whose behaviour has brought them to the attention of the Police; it addresses the behaviour of those whose riding could be described as thrill or sensation seeking and those who by the very nature of their riding could be defined as anti-social or careless. It can also be used for motorcyclists who have demonstrated careless riding which has led to a collision.

# SERVICE PROVIDERS DELIVERING DIVERSIONARY COURSES

Area	Supplier	Telephone Number	Website	
Avon & Somerset	TTC	0845 270 4363	www.ttc-uk.com	
Bedfordshire	AA DriveTech (UK) plc	0845 3459623	www.NDORSbooking.AAdrivetech.com	
Cambridgeshire	AA DriveTech (UK) plc	0845 3459623	www.NDORSbooking.AAdrivetech.com	
Cheshire	Cheshire Constabulary	01606 364072	www.pds-sas.co.uk	
Cleveland	Hartlepool Borough Council	01429 523803	www.hartlepool.gov.uk	
Cumbria	TTC	0845 270 4363	www.ttc-uk.com	
Derbyshire	AA DriveTech (UK) plc	0845 3459623	www.NDORSbooking.AAdrivetech.com	
Devon & Cornwall	TTC	0845 270 4363	www.ttc-uk.com	
Durham	TTC	0845 270 4363	www.ttc-uk.com	
Dyfed-Powys	TTC	0845 270 4363	www.ttc-uk.com	
Essex	Essex County Council	0871 200 2217	www.essex.gov.uk/speedawareness	
Gloucestershire	Gloucestershire County Council	01452 425662	www.pds-dis.co.uk	
Greater Manchester	DriveSafe	0300 123 1518	www.drivesafe.org.uk	
Gwent	TTC	0845 270 4363	www.ttc-uk.com	
Hertfordshire	Hertfordshire County Council	01992 556813	www.hertsdirect.org	
Kent	Kent County Council	0845 8 247 800	www.kent.gov.uk	
Lancashire	Lancashire County Council	01772 534487	www.lancashire:gov.uk/roadsule:y/drivertraining	
Leicestershire	Leicestershire County Council	0116 305 8787	www.drivereducationleicester.com	
Lincolnshire	Lincolnshire County Council	01522 782068	https://dors.police.uk	
Merseyside	DriveSafe	0300 123 1518	www.drivesafe.org.uk/merseyside	
Norfolk	Norfolk County Council	01603 223362	www.pds-sas.co.uk	
North Wales	AA DriveTech (UK) plc	0845 3459623	www.NDORSbooking.AAdrivetech.com	
North Yorkshire	AA DriveTech (UK) plc	0845 3459623	www.NDORSbooking.AAdrivetech.com	
Northamptonshire	Northamptonshire Police	03000 111 222 x 8777	www.northants.police.uk/bookcourse	
Northern Ireland	AA DriveTech (UK) plc	0845 3459623	www.NDORSbooking.AAdrivetech.com	
Northumbria	AA DriveTech (UK) plc	0845 3459623	www.NDORSbooking.AAdrivetech.com	
Nottinghamshire	AA DriveTech (UK) plc	0845 3459623	www.NDORSbooking.AAdrivetech.com	
South Wales	TTC	0845 270 4363	www.ttc-uk.com	
South Yorkshire	TTC	0845 270 4363	www.ttc-uk.com	
Staffordshire	Staffordshire County Council	0300 111 8011	www.staffssaferroads.co.uk	
Suffolk	AA DriveTech (UK) plc	0845 3459623	www.NDORSbooking.AAdrivetech.com	
Surrey	AA DriveTech (UK) plc	0845 3459623	www.NDORSbooking.AAdrivetech.com	
Sussex	East Sussex County Council	0345 60 80 194	www.pds-dis.co.uk	
Sussex	West Sussex County Council	01243 642989	www.pds-dis.co.uk	
Thames Valley	AA DriveTech (UK) plc	0845 3459623	www.NDORSbooking.AAdrivetech.com	
<i>N</i> arwickshire	Warwickshire County Council	01926 412990	www.warwickshire.gov.uk/roadsafety	
Nest Mercia	TTC	0845 270 4363	www.ttc-uk.com	
West Midlands	TTC	0845 270 4363	www.ttc-uk.com	
Nest Yorkshire	Kirklees Council	01484 414980	www.pds-dis.co.uk	



FAQs Feedback Log off

# Your payment has been successful (reference no. 1360085\_1)

Course Details

DriverAware ID

SAS184775812

Course Name:

SAS Workshop (Metropolitan)

Registration time:

Thu 4th Oct 16:45 PM

Date/Time Details:

Thu 4th Oct (17:00 PM-21:00 PM)

Venue:

Ealing

Venue Address:

Exchange Plaza (3rd Floor), 58 Uxbridge Road - at junction with St Leonards Road, Ealing, London, W5 2ST

Vehicle Type:

Not Applicable

Amount Paid inc. VAT:

£97.00

Joining Pack Send Method:

By Email

We recommend that you print this page for your records. Print Page

To view your booking details at any time simply re-visit this site at BookOnline.AAdrivetech.com. Also you can sign back in and ...

Change your contact details.

Request your Joining Instructions again.
Reschedule an existing booking. (fees may apply)
Transfer to another AA DriveTech venue. (fees may apply)

If you requested your joining instruction to be sent by email you should receive them shortly. By post, you should receive them within 7 days. If you don't, please log back in to re-request your Joining Instructions.

Thank you for your booking and we trust you will enjoy your Course.

Exit Booking )



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Register • Confirm Offence Details • Enter Personal Details • Receive Login Details

FAQs Feedback

Your details have been registered correctly, your login details are:

DriverAware ID: SAS184775812

PIN Number: 1994

You will need your DriverAware ID and PIN Number to log back in. If you provided an email address, these details will be emailed to you; if you didn't, please make a note of them now.

Print Page

Book Now )



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