# **CLARKE BELL**

Our Ref: JPB/TMP/TS/KD

28 July 2017

Dear Paul Lisewski,

We are now in a position to place Cloudsoft Limited into Members Voluntary Liquidation.

We have chosen 31 July 2017 as the date of Liquidation. In order for the company to be placed into Liquidation on this date I will need the following documents to be signed, sworn where necessary.

## **Board Meeting**

Please arrange to sign each document together with the AD01 Form. All shareholders are required to sign the consent to short notice document in this file.

#### Letter of Advice

This is for the directors information only.

## Members Meeting

Please arrange to sign each document. All shareholders are required to sign the attendance register document in this file. Please note the attendance register document requires two signatures.

#### **Declaration of Solvency**

This is the document which you will need to swear in front of a Solicitor. Please review this and ensure the details are accurate. This will have to be sworn on 31 July 2017, any local Solicitor should be able to swear this document for a nominal fee.

Once these documents have been sworn/signed, the company will formally be in Members Voluntary Liquidation. It is therefore important that all of the signed documents are returned to me, by uploading the documents onto the portal, within 5 days from 31 July 2017. Please note, failure to do so may result in the paperwork having to be redone which will incure further fees.

If you have any questions please do not hesitate to contact me.

Kind Regards

Katie Dixon

Clarke Bell is a trading style of Clarke Bell Limited.
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Registered in England No. 05214586



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John Bell is licensed as an insolvency practitioner in the UK by the Institute of Chartered Accountants in England and Wales, and is a Chartered Accountant FCA.

Clarke Bell is a member of the IPA and R3, and authorised by the Institute of Chartered Accountants in England and Wales to carry out the reserved legal activity of noncontentious probate in England and Wales.