

# **Corporation Tax** *Notice to Pay*

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CLOUDSOFT LIMITED STATION HOUSE STATION APPROACH EAST HORSLEY SURREY KT24 6QX Issued by
Officer in charge
AO SHIPLEY
VICTORIA STREET
SHIPLEY
WEST YORKSHIRE BD98 8AA

Phone number 01236 785057

Date of issue 08 February 2011

Company tax reference 680 31248 03619 A 16

Accounting period ended 30 April 2010

The amount shown below does not appear to have been paid and is now overdue. Unless you have paid in the last few days please pay the amount due immediately. Information on how to pay is shown on the back of this form. You are reminded that interest is charged on tax paid late and increases for every day that tax remains unpaid.

		+Normal due date		01 February 2011	
	Tax due		£	15031.17	
	Add Interest due including any debit	interest	£	8.62	
-	Total due		£	15039.79	
	Less Payments already made includ	ing any credit interest	£	0.00	
	AMOUNT NOW DUE		£	15039.79	

+ Companies that pay under the Instalment Payment Regulations have different earlier due dates.

You can see further details of these figures by using CT Online. Go to www.hmrc.gov.uk to register and / or access View Liabilities and Payments.

DN2(CT)

▼ If you need to use the payslip, please detach here ▼

HMRC 11/09

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	CLOUDSOFT LIMITED							
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, ,		57-80-4	9			£		
CT216	HMRC 04/09		Please do r	ot fold this nav	slin or write or mark below	this line		

# **Paying HMRC**

Please ensure your payment reaches us by the due date.

We recommend the payment methods shown at 1 - 5 below. These are the most secure and efficient.

#### 1. Direct Debit



To set up a Direct Debit payment go to www.hmrc.gov.uk and select the appropriate service (for example Self Assessment) from the do it online menu. Login on the Welcome to Online Services page and select Direct Debit payment from the Main menu. If you are a new user you will first have to register and enrol for the appropriate service.

**5. Post Office** Take this form with your payment to any participating Post Office.



If paying by cheque, make your cheque payable to 'POST OFFICE LTD'. The Post Office also accept payment

The Post Office also accept payment by Debit Card.

# 2. Direct Payment



Using the Internet or phone, provide your bank or building society with the following information to make a Direct Payment:

- payment amount
- sort code 08-32-10
- · account name 'HMRC'
- account number 12001020
- · your reference as shown on the payslip.

#### 6. Post



Please pay electronically if you can. From April 2011 all payments of corporation tax, and any related interest or penalties, must be made electronically. Cheque payment by post is not acceptable.

If you use this method:

- make your cheque payable to 'HM REVENUE & CUSTOMS ONLY'
- include your payslip reference after 'HM REVENUE & CUSTOMS ONLY'
- send the payslip and your cheque, both unfolded, to the Accounts Office (in the return envelope, if provided).
   A stamp for the correct postage is required.

If you do not have a return envelope, please send your cheque to:

HM Revenue & Customs Accounts Office BRADFORD BD98 1YY

## 3. BillPay



You can pay by Debit Card over the Internet. Go to www.billpayment.co.uk/hmrc and follow the guidance.

#### Further payment information

You can find further payment information online.

Go to www.hmrc.gov.uk
and under quick links select Paying HMRC

Or you can phone us on

0123 678 5057

### 4. Your Bank



If your bank offers this service, take the payslip and payment to any branch of your bank. Any cheque must be drawn on your bank, and made payable to 'HM REVENUE & CUSTOMS ONLY'.

Other banks may refuse to accept payment.

Please do not write or mark below this perforation