



Russell & Co.

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Our Ref : AR/JH/

1st May 2013

Mr P Lisewski
Cloudsoft Ltd
2nd Floor
40D Gledstanes Road
Barons Court
London W14 9HU

Dear Paul

We are fast approaching the deadline for payroll year end online filing, please could you send back the P35 I sent you using the prepaid envelope, to enable me to file the payroll. Alternatively drop me an email to let me know if you agree to the figures. (jo@russellco.co.uk)

If I don't hear from you by the 10th May, I will assume you are happy for me to go ahead and file online on your behalf.

If you have any queries, please do not hesitate to contact me.

Yours sincerely

Jo Hall
Russell & Co